

# *Richard Cloudesley School*

## **Charging & Remissions Policy**

**Approved by L&R Committee: 10.03.2025**

**Date for review: Mar 2028**

## Context

Where education is provided wholly or mainly during school hours, it should be free. Therefore Richard Cloudesley School will not make a compulsory charge for transport or admission costs for educational visits or lessons off-site which take place during school hours.

## Residential Trips

Richard Cloudesley School may charge for the cost of board and lodging during residential school trips. This cost will not exceed the actual cost of the provision. Where the trip takes place wholly, or mainly, during school hours children who are in receipt of free school meals will be entitled to the remission of the charges.

A similar entitlement will apply where the trip takes place outside of school hours but it is necessary as part of the national curriculum, forms part of the syllabus for a prescribed examination that the school is preparing the pupil to sit, or the syllabus for religious education.

## Public Examinations

No charges will be made for entering pupils for public examinations that are set out in regulations. Charges will not be made for any cost associated with preparing a pupil for an examination.

## Voluntary Contributions

The school may ask families for a voluntary contribution towards the cost of:

- any activity which takes place in or out school hours;
- school equipment;
- school funds generally.

The contribution must be genuinely voluntary and the pupils of parents who are unable or unwilling to contribute will not be discriminated against.